

Airport Advisory Commission



MINUTES

June 18, 2026 3:00 p.m.

International Stearman Community Center, Stearman Building, Second Floor

1. Call to Order

The meeting was called to order by Aaron Repp at 3:00 p.m.

2. Roll Call:

Present

Aaron Repp (Chairperson)
David Christensen
Ken Springer (KCAP Rep)
David Carlton
Greg Saul (Council Liaison)

Ex-Officio

Aaron Gavin (Director of Public Works)
Don Miles (Director of Parks & Recreation)

Absent

Phillip Wolford (FBO Rep)

Public Members in Attendance

Tim Olson
Stuart Olmstead
Bill Hurley
Toby Myers

3. Approval of Minutes: May 21, 2026 Meeting

David Christensen made a motion to accept the minutes of the meeting as presented and seconded by Ken Springer. The motion passed unanimously.

4. Updates and Reports:

a. FBO Update (Phillip Wolford)

Phillip Wolford was absent from the meeting. Toby Myers provided the FBO update, stating that the storage container that sits on the south end of the apron has been sold. They are planning to clean up that area, including the jet, next week. He also stated that the mowing crew has been doing a great job keeping the grounds looking nice.

b. Airport Manager Update (Aaron Gavin)

Aaron Gavin provided the Airport Manager update stating that the parking lot project is awaiting approval of the HMA mix design before the notice to proceed can be issued. The fuel farm project is projected to start in July, however, everything needed for the tanks is not scheduled to be delivered until the end of the year. The Contractor will be able to complete the site work in the meantime.

Aaron stated that he received he had received the Aviation Forecast approval letter for the ongoing Airport Layout Plan update. He also stated that the final lease amendment was approved at the previous Council meeting for the proposed solar farm.

Aaron provided an update on the instrument operations counts and the Commission discussed the totals. Aaron Repp asked if regular counts could be provided to the Commission. Aaron Gavin stated that he would try and pull them monthly so that they could tracked.

Aaron provided a follow-up on the name of the airport and the issues brought up at last month's meeting. He stated that he had spoken to Phillip Wolford, and Phillip suggested using "Galesburg Regional HW Timmons Airport". This would put Galesburg at the front of the name on communications that get abbreviated often and may be less confusing for pilots. No signage would be changed. Ken Springer and David Christensen voiced their support for the change. Greg Saul asked if Illinois needed to be in the name. The Commission agreed that it was not in the name before so would be okay without it. Carlton made a motion to accept the name change as presented and Ken Springer seconded. The motion passed unanimously.

David Christensen asked about the status of Runway 3-21 resurfacing. Aaron Gavin stated that it was part of the ALP process, so the design portion could not be started yet.

Bill Hurley stated that there is still an issue with the security gate, and he believes it is due to the end post being loose causing the eye sensors not to line up. Don Miles stated that he would take a look at it. David Christensen said that the wind blows the gate causing it to get stuck as well.

Stuart Olmstead said that he gets water in his hangar (hangar 14) during heavy rains and that it is coming in the west and north wall. Bill Hurley stated that he has similar problems with water coming in his hangar under the wall. He believes it is due to the drain in the asphalt being higher than it should be. Toby Myers and Tim Olson stated that they had water in Jet Air's main office and the pilot's lounge as well during the recent heavy rains. David Carlton asked if the storm drains needed to be cleaned. Toby stated that they had recently cleaned them out.

Greg Saul asked if the AWOS was working yet. Aaron Gavin said that it was not and he had not received any recent updates. Toby Myers said that a technician had been to Galesburg looking at it since the last meeting, but he did not know if they did anything.

c. Airport Maintenance Update (Don Miles)

Don Miles provided the maintenance update stating that roller was broken but has been fixed. They plan to roll the runway soon as weather and ground conditions allow.

Aaron Repp said that the roller was left near the grass runway and was potentially too close. Don stated they will put the roller back when they are done. Bill Hurley asked how long the grass runway was and Aaron Repp stated that it was around 1800'. Stuart

Olmstead said that the ditch has sunk in near the VASI. Don stated that he would bring some dirt in.

5. Old/Tabled Business:

a. Proposed Hangar Land Lease discussion – Donovan Godsil

Aaron Gavin stated that he had shared the draft T-hangar layouts that the Commission reviewed at the last meeting with Donovan Godsil. Donovan said that he would be interested in a hangar in that area. Aaron stated that it would be beneficial to set minimum standards for hangars in that area for uniformity. David Christensen stated that the size should probably be uniform but should set a minimum size at least. David Carlton asked what a good minimum door size would be. Tim Olson stated that a 16-foot door would fit just about anything. Aaron Gavin stated that he would continue to have discussions with Mr. Godsil and report back to the Commission any new information.

b. Proposed Hangar Land Lease discussion – Midwest Custom Ag

Aaron Gavin stated that he was still waiting on a site plan for the proposed hangar and would work on the lease details once they have been received. Toby Myers said they had reached out last week to ask about ramp space. Toby stated that the ramp space should be spelled out in the lease.

6. New Business:

None

7. General Discussion of other Airport Related Topics

Stuart Olmstead said that he had seen some wildlife recently inside the airport fence. There was discussion on options to address issues with the wildlife. Toby Myers said that the City would have to approve any method of addressing it. Aaron Repp recommended going through a Wildlife Strike Report with the FAA. Tim Olson stated that he had noticed numerous piles of dirt suggesting that it is an issue. Aaron Repp said that they recently held a successful Young Eagles Rally and 28 kids participated.

8. Citizen Comments

None

9. Next Meeting: The next scheduled meeting will be Thursday, July 16, 2026 at 3:00 p.m.

10. Adjournment: A motion was made by Ken Springer seconded by David Christensen, to adjourn the meeting at 3:57 p.m.